



# INDIRA GANDHI NATIONAL OPEN UNIVERSITY

Regional Centre, Saharsa

Naya Bazar, Saharsa-852201

Ph. No 06478-219015 Email: rcsaharsa@ignou.ac.in



IG/RC-Shs/B.Ed-14 Offer Letter/14/

DATED: 02/01/2014

## SUB: OFFER OF ADMISSION FOR B.Ed. PROGRAMME COMMENCING FROM JANUARY 2014 SESSION

Dear Student,

We are glad to inform you that you have qualified the entrance examination held on **08<sup>th</sup> September 2014 (Sunday)** for Admission in the **Bachelor of Education (B.Ed.) Programme** of the University commencing from **January 2014**.

In order to confirm your admission, you are advised to bring the original as well as attested copies of following documents at the time of counselling which will be held at IGNOU Regional Centre, Saharsa:

### A. DOCUMENTS REQUIRED

1. Programme Fee of Rs.20,000/- (Rupees Twenty Thousand) through Demand Draft from any Scheduled/Nationalized Bank in the name of **IGNOU** payable at **Saharsa**. Please write your **Name, Address and Mobile Number at the back of the Demand Draft** to ensure proper credit to your fee account.
2. Filled-in Acceptance Form (**Annexure-1**)
3. Filled-in proforma to provide information regarding Practice Teaching and Mentor (**Annexure-2**)
4. Passport size two photographs
5. Letter of Appointment(s) issued by competent authority and Experience Certificate(s)
6. Certificate showing that candidate is presently teaching (अध्यापक का सेवारत होने का प्रमाण-पत्र) (**Annexure-3**)
7. Original Hall Ticket (Hall ticket for appearing in entrance examination on 08<sup>th</sup> September, 2013)
8. Duly attested copies of Certificates and Marks Sheet of High School, Intermediate, Graduation and Post-Graduation.
9. Duly attested copy of Category Certificate in prescribed proforma for **SC/ST/OBC (If applicable)**
10. Duly attested copy of Proof of Physically Handicapped certificate issued from competent authority (**If applicable**)
11. Duly attested copy of Proof of Certificate as claimed for War-Widow/Kashmiri Migrant issued from competent authority (**If applicable**)
12. Affidavit by the student on stamp paper of Rs.10/- (*specimen copy of affidavit in the prospectus*) (**Annexure-4**)
13. Affidavit by the guardian on stamp paper of Rs.10/- (*specimen copy of affidavit in the prospectus*) (**Annexure-5**)
14. Filled in Identity Card

### B. OTHER INSTRUCTIONS

- Your admission in B.Ed. Programme is purely on the basis of your merit of IGNOU's entrance examination
- Under no circumstances the Study Centre/Programme Study Centre will be changed
- The student has to attend workshop (1<sup>st</sup> year and 2<sup>nd</sup> year) at the allotted centre only. Change of centre for workshop will not be considered under any circumstances

You are advised to submit the above mentioned documents in person on **15.01.2014** (date of counselling) at 10.00 A.M. at the **IGNOU Regional Centre Saharsa, Naya Bazar, Saharsa-852201** positively. Forms received after the due date of counselling or incomplete form/without relevant supporting documents will be summarily rejected. The University is not responsible for any delay including Postal delay.

**C. अन्य पिछड़े वर्ग (नन-क्रीमीलेयर) के अन्तर्गत आने वाले अभ्यर्थी:** ऐसे सभी अभ्यर्थी जिनकी काउंसिलिंग पिछड़े वर्ग (नन-क्रीमीलेयर) के अन्तर्गत होनी है, उन्हें छः माह के अन्दर जारी किया गया आय प्रमाण-पत्र प्रस्तुत करने होंगे।

With best wishes

This offer of admission is provisional and is based on the documents of qualification and experience submitted by you along with the application form. If at a later stage, it is found that the document(s) submitted by you is/are false, your admission shall stand cancelled forthwith and no fee refund will be admissible in the event of such cancellation of admission.

(Punam K. Singh)  
Regional Director